

***For Seattle Apt and Condo Properties (5 or more units only)***



## **Friends of Recycling & Composting**

### **\$100 Utility Bill Credit and Free Trainings!**

#### **What is a Friend of Recycling and Composting steward?**

A Friend of Recycling and Composting (FORC, pronounced “FORK”) is the volunteer champion for a property’s recycling and food waste programs. A FORC can be a manager, resident, or facilities person who is on site at least once a week. The FORC monitors collection containers, hangs up posters, and educates residents about best sorting of recycling, food waste, and garbage.

#### **How does our property get a \$100 credit on its utility bill?**

**Step One:** Sign up a FORC with Seattle Public Utilities (SPU) by ONE of the following:

- Go to **[www.seattle.gov/util/apartmentfoodwaste](http://www.seattle.gov/util/apartmentfoodwaste)** -OR-
- Call (206) 684-7665 to speak with an SPU customer service representative -OR-
- Use the paper application form stapled to an information packet –OR
- Call the message line at (206) 684-8717 to request a paper application.

**Step Two:** After signing up, the FORC will receive a green FORC folder by mail. In the folder is a pledge for the FORC to fill out. **The pledge must be returned to SPU for the \$100 credit** to be applied to the property’s utility bill.

You can preview the pledge at [www.seattle.gov/util/apartmentfoodwaste](http://www.seattle.gov/util/apartmentfoodwaste) but do *not* use it. Only the pledge (attached to the application) in the green folder is accepted by SPU for the \$100 credit.

Allow two months after returning the pledge to SPU for the \$100 credit to appear on the property’s utility bill.

*(See page two for free posters, flyers and trainings)*

## How can we get free educational materials for residents?

Order free recycling and food waste flyers and posters (available in many languages), container labels, and educational DVDs (in five languages) by ONE of the following:

- Go to **[www.seattle.gov/util/recyclingeducation](http://www.seattle.gov/util/recyclingeducation)** -OR-
- Complete and mail the yellow order card:
  - Included with the annual calendar mailing
  - Stapled to an information packet
  - Enclosed in the green FORC folder
  - Sent by mail when you leave a message at **(206) 684-8717**.

*Tip:* For greater success, distribute the **“Food + Compostables” flyer** to every unit.  
(Available in many languages)

## What free trainings or assistance are available?

On a limited basis the following are available:

- **FORC trainings** help you improve composting and recycling at your property. Get the latest tips, updates, and learn how to motivate residents. For the schedule of trainings go to [www.seattle.gov/util/apartmentfoodwaste](http://www.seattle.gov/util/apartmentfoodwaste) or leave a message at (206) 684-8717. Advanced trainings are also occasionally offered.
- **Resident trainings** on-site teach your residents how to sort many common items through a hands-on fun game. This is primarily intended for larger properties and for properties with English language learners or immigrants. The preferred minimum is at least 15-20 residents/staff. Leave a message at (206) 684-8717.
- **Technical assistance** is provided for trouble-shooting or improving your program’s logistical set-up. Phone assistance is provided for smaller properties and on-site visits may be provided to large properties as needed. Leave a message at (206) 684-8717.

*Thank you for your efforts to improve recycling, composting, and waste reduction!*

